



To: Executive Councillor for Planning Policy and Transport: Councillor Kevin Blencowe  
Report by: Joint Director for Planning and Economic Development for Cambridge and South Cambridgeshire  
Relevant scrutiny committee: Development Plan Scrutiny Sub Committee 06/12/16  
Wards affected: All Wards

## **Annual Monitoring Report 2016**

### **Key Decision**

No

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### **1. Executive summary**

- 1.1 Monitoring is an important part of the planning process, providing feedback on the performance of development plan policies in terms of their use and implementation. The Council is required to produce an Annual Monitoring Report (AMR) on at least a yearly basis.
- 1.2 The draft AMR is attached as Appendix A for agreement.

### **2. Recommendations**

- 2.1 This report is being submitted to the Development Plan Scrutiny Sub-Committee for prior consideration and comment before decision by the Executive Councillor for Planning Policy and Transport.
- 2.2 The Executive Councillor for Planning Policy and Transport is recommended:
  - a) To agree the content of the AMR (Appendix A);
  - b) To agree that if any amendments are necessary, these should be agreed by the Executive Councillor for Planning Policy and Transport in consultation with Chair and Spokes of Development Plan Scrutiny Sub Committee.

### 3. Background

3.1 Comprehensive monitoring is essential in order to establish whether the Council is succeeding in promoting and managing the future development of Cambridge. The Localism Act 2011 and Section 34 of the Town and Country Planning Act (Local Planning) (England) Regulations 2012 establish the statutory need for monitoring reports.

3.2 To be a robust and useful document and approach the AMR should:

- cover a period which is no longer than 12 months and cover a period which begins with the end of the period covered by the previous report;
- contain a review of the progress for each of the documents in the council's Local Development Scheme (LDS – the project plan for plan and programme making in each council), noting reasons for any delays;
- identify any policies from Development Plan Documents (DPDs) or any previous local plan policies that are still in place but are not being implemented and any measures that are being made to remedy this;
- report on the net annual housing completions for the relevant monitoring period and the net annual completions since the adoption of a housing requirement policy;
- include information on Neighbourhood Development Orders or Plans adopted by the authority, reasons for their creation or reasons for the revocation of such orders;
- reporting information on the Community Infrastructure Levy specified in regulation 62(4) of the Community Infrastructure Levy Regulations 2010 (as amended);
- details of cooperation between the local authority and other duty to cooperate bodies which have been undertaken during the monitoring period.

The Council will make the AMR available on the Council's website as soon as possible following completion.

3.3 This AMR is split into the following chapters, which follow the structure of the 2006 Local Plan:

- Introduction;
- Cambridge Today;
- Designing Cambridge;
- Conserving Cambridge;
- Living in Cambridge;
- Enjoying Cambridge;

- Working and Studying in Cambridge;
- Connecting and Servicing Cambridge;
- Areas of Major Change;
- Implementation;
- Local Development Scheme;
- Development Monitoring Framework.

## **Key Considerations**

### *Housing Trajectory*

- 3.4 Previous AMRs have assessed the housing trajectory against a revised Regional Spatial Strategy housing target. The Strategic Housing Market Assessment (part of the evidence base work underpinning the Local Plan 2014: Proposed Submission) has now assessed the housing requirement for Cambridge and identified housing need of 14,000 dwellings. This housing trajectory assesses housing completions and projections against this figure of 14,000, using existing site allocations from the 2006 Local Plan, non-allocated sites with planning permission (windfall) and allocations identified in the Local Plan 2014: Proposed Submission. This demonstrates a surplus in housing of 912 dwellings against the emerging Local Plan's requirement of 14,000.
- 3.5 14,000 dwellings are to be provided between April 2011 and the end of March 2031, therefore the annualised projected requirement for Cambridge is 700 dwellings per annum. Current completions to date of 352 in 2011/12, 471 in 2012/13, 1,322 in 2013/14, 715 in 2014/15 and 884 in 2015/16 total 3,744 dwellings demonstrating that Cambridge is currently meeting its housing requirement and has a surplus of 244 dwellings. Over the next five years (2016/17 to 2020/21), 3,500 dwellings will be required. Projected completions for Cambridge over the next 5 years are 5,124. Further information on the housing trajectory can be found in Chapter 5 and Appendix D of the AMR.
- 3.6 Chapter 5 of the AMR discusses the Council's five-year land supply (paragraphs 5.23 to 5.26) and illustrates that the council has a good five-year housing land supply, although the position has reduced slightly since 2014-2015. More information on the different five-year supply calculations can be found in Tables 7 - 10 (pages 29 - 32) of the Annual Monitoring Report.

## *Local Plan Update*

- 3.7 The Cambridge Local Plan 2014 was submitted for examination on 28 March 2014. The Secretary of State appointed Laura Graham BSc MA MRTPI and Alan Wood MSc as the Inspectors examining the Plan. A Local Plan Examination Update report has been provided as a separate item on the same Development Plan Scrutiny Sub-Committee agenda. In summary, the Council has participated in hearing sessions on a wide range of matters. The outstanding matters yet to be discussed at hearings include housing policies, including student accommodation, affordable housing and gypsy and traveller accommodation, and joint omission sites on the edge of Cambridge. At this stage, adoption is still anticipated for the end of 2017. This will be confirmed in due course through an updated programme from the Planning Inspectors.

## *Development Plan Document Timetables*

- 3.8 Timetables for two development plan documents are currently provided in the council's Local Development Scheme: the Cambridge Local Plan 2014 and the Cambridge Northern Fringe East Area Action Plan (CNFE AAP). Table 1 below provides the timetable for the Cambridge Local Plan 2014 and Table 2, a timetable for the CNFE AAP) This is also set out in Table 21 on page 84 and Table 24 on page 92 of the AMR respectively

**Table 1: Local Development Scheme Timetable**

| <b>Stage</b>                              | <b>Timescales</b>                              |
|---|--|
| Preparation & Completion of Evidence Base | Spring 2011 – June 2012                        |
| Issues & Options Consultation             | 15 June – 27 July 2012                         |
| Sites Options Consultation                | 7 January – 18 February 2013                   |
| Draft Submission Plan Consultation        | 19 July – 30 September 2013                    |
| Submission                                | 28 March 2014                                  |
| Examination                               | Hearing sessions commenced on 4 November 2014. |
| Adoption                                  | 2017   |

**Table 2: Cambridge Northern Fringe East AAP Timetable**

| <b>Stage</b>   | <b>Timescales</b>                 |
|--|-----------------------------------|
| Issues & Options Consultation                                      | 8 December 2014 – 2 February 2015 |
| Members consider Submission Draft AAP prior to public consultation | November 2016                     |
| Publication of Submission Draft AAP and Public Consultation        | January 2017 to March 2017        |
| Submission   | June 2017                         |
| Examination  | From June 2017                    |
| Adoption   | December 2017                     |

- 3.9 Work is underway to produce various SPDs that will support policies in the Local Plan 2014: Proposed Submission. These SPDs will be adopted after the Local Plan is adopted. Progress on new SPDs to support Local Plan 2014 policies can be found in Table 3 below and within Table 23 of the AMR on page 90.

**Table 3: Supplementary Planning Documents**

| <b>New Supplementary Planning Documents</b>   |  |
|---|--|
| The emerging Local Plan is still being examined. The Council is unable to adopt these SPDs until the Local Plan has been found sound and adopted. In the interim period, prior to adoption of the SPDs, these documents provide context and guidance as material consideration in the planning process. Below is the stage at which the documents have reached. |  |
| <b>Document Title</b>   | <b>Current Stage</b>   |
| Affordable Housing SPD (see chapter 5)  | Consultation on draft SPDs ran from 2 June 2014 to 14 July 2014. These documents will require further work prior to taking forward a final version for adoption. |
| Planning Obligations SPD (see chapter 10)   |  |
| New Museums Site Development Framework SPD  | Consultation on draft SPD ran from 13 July 2015 to 7 September 2015. The final document was approved at DPSSC on 16 June 2016.                                   |
| Ridgeons Site, Cromwell Road: Planning and Development Brief SPD  | Consultation on draft SPD ran from 18 January to 7 March 2016. The final document was approved at DPSSC on 21 July 2016.   |
| Cambridgeshire Flooding and Water SPD   | Public consultation ran from 4 September to 16 October 2015. The document will be submitted to DPSSC for approval in December 2016.                              |
| Mill Road Depot: Planning and Development Brief SPD   | Consultation on draft document ran from 3 June to 22 July 2016. The draft document will be submitted to DPSSC for approval in January 2016.                      |
| Mitcham's Corner Development Framework SPD  | Consultation on the draft document ran from 5 September to 17 October 2016. The draft document will be submitted to DPSSC for approval in January 2016.          |
| Land North of Cherry Hinton SPD   | Draft Development Framework to be agreed for consultation at DPSSC in January 2017, subject to the resolution of issues.   |

## *Next Steps*

3.10 The Council will make the AMR available to the public via the Council's website after approval from committee.

## **4. Implications**

### **(a) Financial Implications**

4.1 There are no direct financial implications arising from this report.

### **(b) Staffing Implications** (if not covered in Consultations Section)

4.2 There are no direct staffing implications arising from this report.

### **(c) Equality and Poverty Implications**

4.3 There are no direct equal opportunities implications arising from this report, community engagement is a key part of the planning function already.

### **(d) Environmental Implications**

4.4 Nil: Climate change implications are assessed as part of the council's planning functions. This report is not directly related to climate change.

### **(e) Procurement**

4.5 There are no direct procurement implications arising from this report.

### **(f) Consultation and communication**

4.6 It is not a legal requirement to consult on this document

## **5. Background papers**

These background papers were used in the preparation of this report:

- Cambridge Local Plan 2006, which can be accessed at: <https://www.cambridge.gov.uk/local-plan-2006>
- Cambridge Local Plan 2014: Proposed Submission, which can be viewed at: <https://www.cambridge.gov.uk/draft-local-plan-2014>

- Cambridge Local Plan: Examination:  
<https://www.cambridge.gov.uk/local-plan-review-examination>

A bibliography is also included in the AMR illustrating further sources that were used to inform the production of this document.

## **6. Appendices**

- Appendix A: Annual Monitoring Report

## **7. Inspection of papers**

To inspect the background papers or if you have a query on the report please contact:

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